SAFETY PATROL DUTIES & RULES REMINDER!

Being a Safety Patrol member is a very important job. I ask that you take it seriously. We do need to review rules and guidelines for you to follow. These are necessary to prevent any accidents in the halls, during lunch/recess, outside duty, in the classrooms and on the busses. Your behavior is very important. **You are role models for all the students.** Not only will you be reporting on students, adults and cars, other people will be reporting on **you**.

* You are NOT to have friends standing with you or visiting your post
* Do not visit with each other when standing post
* DO NOT at any time touch, grab, push or in any way restrain another student (If there is a problem that arises of any kind with a student’s behavior, the patrol person is to get help from a teacher or the office)
* Inappropriate behavior could lead to your dismissal from the patrol team.

**BE ON TIME – NEVER TARDY**

Being on time is important for the whole team. If you are not there doing your job, somebody else has to do your job **and** their own. Don’t let the team down. Be there to do your job.

**IF YOU ARE ABSENT**

If you know in advance you will be absent it should be reported to your Captain or Lieutenant as soon as possible. If you cannot come to school due to illness, call your Capt. or send a message to Mrs. Stevens through the email: [Julie\_M\_Tanen@mcpsmd.org](mailto:Julie_M_Tanen@mcpsmd.org) Do not have or ask other students to cover your post, your Capitan or Lieutenant will determine if your spot should be filled or not.

**EQUIPMENT**

Patrollers will have all assigned equipment at duty times and will wear it visibly at all times while on duty. If you do not have your assigned equipment you will be sent back to class by the Captain.

**Patrol Belt** – Each patroller will need to wear a neon yellow belt. It is important that you wear a belt because you are easy to identify, it shows authority, visibility and safety. The belt should be worn over top of your clothing including coats/jackets.

**Badge** – Each belt will have a badge to show you are a member of the school safety patrol.

**OFFICERS -**Note paper and pen – Be sure you are prepared to go on duty. You will need to write down names to be reported or are not on duty.

The safety patrol follows an award/demerit system to ensure students maintain the high standards of the program. If you receive several warnings it will result to a demerit.

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| **Classroom** | |
|  | Not Following School Rules/Expectations |
|  | Academic Expectations-Trying your best to complete your work/task |
|  | Working Cooperatively During Group Assignments |
|  | Poor Attitude or Disrespectful to Others |
|  | Disrupting Classroom Instruction |
|  | Aggressive Physical Contact with Others |
|  | Not Working Together or using Teamwork Skills |
|  | Office Referral- for Bullying Behaviors |
| **Safety Patrol Duty** | |
|  | Failure to wear Safety Patrol Belt and Badge |
|  | Failure to obey Safety Patrol Sponsor- Mrs. Stevens |
|  | Failure to report to Safety Patrol Station |
|  | Unsafe Behavior during Duty |
|  | Cell Phone use or Socializing During Duty |
|  | Abusing Authority- Being Bossy |

**When you receive:**

* **1 warnings- can be given by a teacher or staff member- teachers will report the warning to the Patrol Sponsor**
* **2 warnings- can be given by a teacher or a staff member-teachers will report the warning to the Patrol Sponsor.**
* **3 warnings =1 demerits- Patrol Sponsor will send a demerit form home for parents to sign/Officers will lose their position for a week.**
* **2 demerit = -1 week suspension-1 demerits- Patrol Sponsor will send a demerit form home for parents to sign.**
* **3 demerits = dismissal from being a patrol- Patrol Sponsor will collect belt and inform parent as well as staff memebers.**

I have reviewed the rules and agree that I/my child will follow these rules.

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